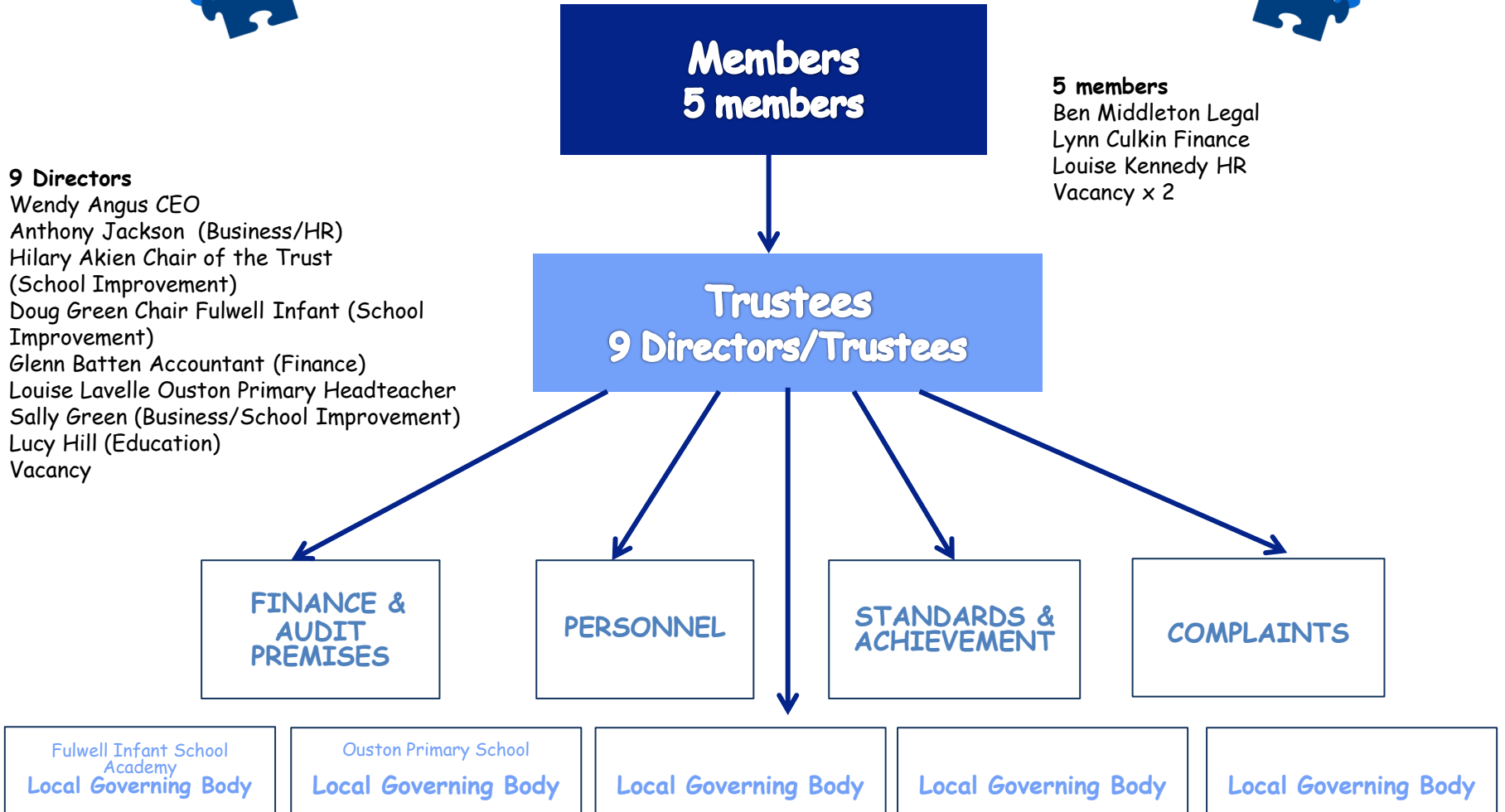


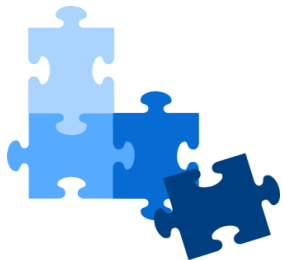
JIGSAW LEARNING TRUST

Governance Structure



Local Governing Bodies

At the heart of JLT we believe that every school within our partnership is unique. We respect and celebrate our differences and endeavour to retain the individual ethos and vision of each school.

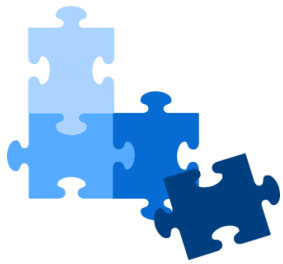


JIGSAW LEARNING TRUST MEMBERS & TRUSTEES



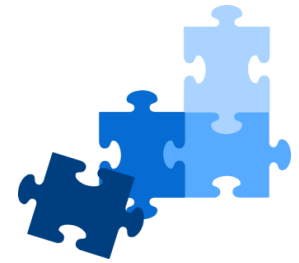
The Directors/Trustees of Jigsaw Learning Trust exist to support and advise the Head teachers and teams in running the schools for the benefit of the education and the enjoyment of its pupils, to provide a productive and creative workplace for its staff and a happy healthy environment for all. The role of Director/Trustees is to ensure the strategic direction and performance of the schools continues to reflect the high standards that have been set.

BODY	NAME	ROLE	APPOINTMENT / RESIGNATION	TERM OF OFFICE
Jigsaw Learning Trust Members	Vacancy	Member		Ongoing
	Lynn Culkin	Member	Jan 16	Ongoing
	Ben Middleton	Member	April 16	Ongoing
	Louise Kennedy	Member	April 16	Ongoing
	Kathryn Barrass	Member	Resignation Dec 24	
Jigsaw Learning Trust Directors	Hilary Akien	Chair of Trust	Sept 22	4 Years
	Doug Green	Chair of LGB (Fulwell)	Dec 20	4 Years
	Wendy Angus	CEO/Head teacher (Fulwell)	Aug 24	Ongoing
	Glen Batten	Member Appointed (temp acting as Vice Chair)	Nov 20	4 Years
	Tony Jackson	Trust Appointed	Aug 24	4 Years
	Louise Lavelle	Head Teacher (Ouston)	Feb 22	4 Years
	Sally Green	Trust Appointed	Dec 21	4 Years
	Lucy Hill	Trust Appointed	July 23	4 Years

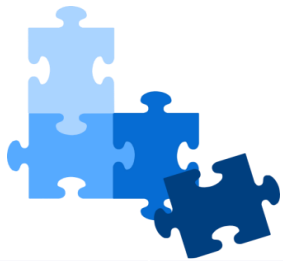


JIGSAW LEARNING TRUST

RESPONSIBILITIES AND AUTHORITIES OF **MEMBERS**/DIRECTORS
AND LOCAL GOVERNING BODIES
AND COMMITTEES



GOVERNANCE LEVEL	MEMBERSHIP	MEETINGS	RESPONSIBILITIES	REPORTING	REFERENCES
Members	<ul style="list-style-type: none">• 5 members	Annually	<ul style="list-style-type: none">• Members are the guardians of the Trust.• Overseeing the achievement of the objectives of the Trust.• Holding the Trust Board to account for strong governance, the progress and attainment of all pupils and robust financial oversight.• Appointing/removing Members and Directors• Overseeing the performance of Directors.• Signing the Memorandum and Articles of the Trust.• Determining and changing the name of the Trust.• Appointing and removing the External Auditor.• Receiving the financial statements and annual report.• Attending the AGM.• Dissolving the Trust.	N/A	N/A

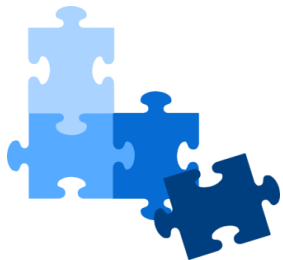


JIGSAW LEARNING TRUST

RESPONSIBILITIES AND AUTHORITIES OF MEMBERS/DIRECTORS AND LOCAL GOVERNING BODIES AND COMMITTEES



GOVERNANCE LEVEL	MEMBERSHIP	MEETINGS	RESPONSIBILITIES	REPORTING	REFERENCES
Board of Directors (The Trust)	<ul style="list-style-type: none"> • 9 Directors 	Termly	<ul style="list-style-type: none"> • Determining the mission, values and long-term ambitious vision for the Trust. • Working with senior leaders to develop a strategy for achieving the vision • Deciding the principles that guide trust policies and approving key policies. • Appointing and appraising the senior executive leader and making pay recommendations. • Ensuring that stakeholders are involved, consulted and informed as appropriate • Ensuring that all schools in the Trust deliver a broad and balanced curriculum such that pupils are well prepared for the next stage of their education and adult life • Taking ownership of the Trust's financial sustainability and ensuring effective resource management across the Trust. • Signing off the company's financial performance, accounts and annual report. • Ensuring the operation in accordance with the funding Agreement. • Agreeing the Trust's staffing structure and keeping it under review to ensure it supports the Trust objectives. • Ensuring robust risk management policy and procedures are in place and that risk control measures are appropriate and effective • Exercising reasonable skill and care in carrying out their duties. 	Reporting to Members annually on progress for the year and to present financial statements and annual report	Standing orders
Executive Team	<ul style="list-style-type: none"> • CEO • SIO • Head teachers • Finance Director • Operations Manager 	Half Termly	<ul style="list-style-type: none"> • Leading the operational management of the schools. • Working with the standards (school performance), ensuring that all agreed actions are completed. 	Reporting to Trustees, Finance/Audit committee and School Performance and Compliance committee, as appropriate	



JIGSAW LEARNING TRUST

RESPONSIBILITIES AND AUTHORITIES OF MEMBERS/DIRECTORS AND LOCAL GOVERNING BODIES AND COMMITTEES



GOVERNANCE LEVEL	MEMBERSHIP	MEETINGS	RESPONSIBILITIES	REPORTING	REFERENCES
Finance/Audit Committee	<ul style="list-style-type: none"> Up to 4 Directors Attendees: Head teachers and Finance Director 	Half termly (6 per year)	<ul style="list-style-type: none"> Providing financial oversight. Providing oversight on internal control. Evaluating and monitoring risk. Ensuring that Trust funding is used appropriately in line with the strategic plan and Academy Trust Handbook. Approving the Trust budget 	Reporting to Board of Directors through approved minutes.	Terms of reference
School Performance and compliance committee (Standards)	<ul style="list-style-type: none"> CEO Head teachers Chair of Governors Directors responsible for school performance 	Termly	<ul style="list-style-type: none"> Leading the strategic plan for a school with issues Monitoring the performance of each school. Evaluating data and setting targets/actions Monitoring the impact of the school improvement plan in line with the strategic plan Identifying and resolving school improvement issues Planning collaborative CPD in response to need. 		
Local Governing Bodies	<ul style="list-style-type: none"> CEO (if needed) Headteacher 1 staff Governor 2 Parent Governors Up to 9 co-opted 	Termly	<p>Governors work closely with Head teachers, school staff and representatives from the local authority. Governors are responsible for:</p> <ul style="list-style-type: none"> Supporting the strategic vision, values and ethos of the school and the trust Evaluating/monitoring the performance of the school against targets set and compliance with Company's procedures and raising any concerns and potential risks with the Directors. Ensuring the quality of educational provision Evaluating pupil outcomes and supporting the planned actions to maintain or raise standards Managing financial, physical and human resources at an operational level Support the school in the appointment of staff with the exception of senior leaders. Representing the views of the community. Acting as a critical friend to the Head teacher and 	Reporting to Board of Directors through approved minutes.	Scheme of Delegation and Terms of Reference